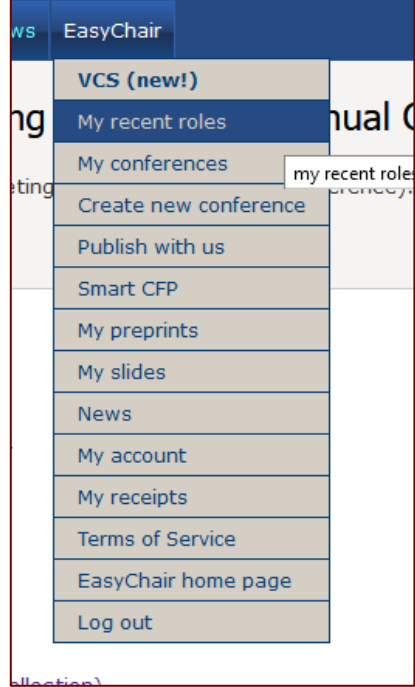


# How to Upload Proceedings Contribution

Academy of Marketing Science®

# Log-in to EasyChair and Find “Your Recent Roles” →



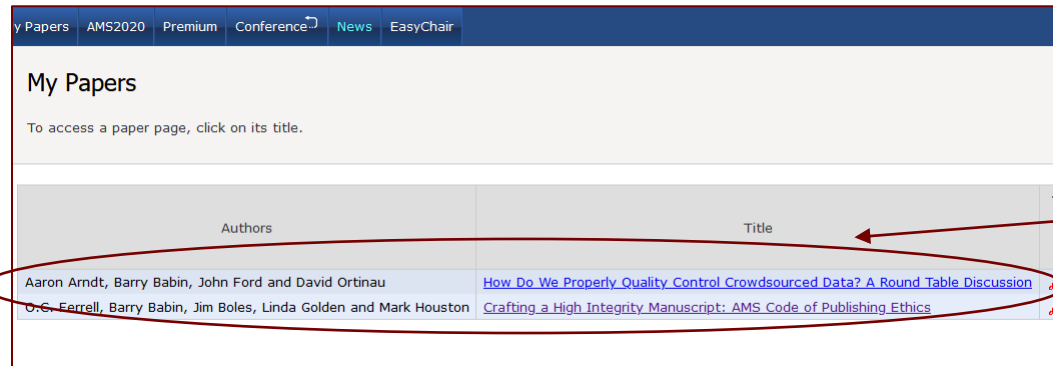
Your recent EasyChair roles are shown in the table below. Click on a role to access it.

Conference	Role
AMS2020	<a href="#">proceedings author (AMS2020 Proceedings Collection)</a>
	<a href="#">proceedings manager (AMS2020 Proceedings Collection)</a>
	<a href="#">superchair</a>
	<a href="#">program author</a>
	<a href="#">author</a>
2021AMS	<a href="#">PC member (Advertising and IMC)</a>
	<a href="#">author</a>
	<a href="#">PC member (Artificial Intelligence and Augmented Reality)</a>

You'll see all the roles associated with the conference(s) you are engaged with:

1. Once your paper is accepted for the conference, you become an “author.”
2. When it's time to prepare the Proceedings, a Proceedings “role” will appear and you become a “Proceedings Author.”
3. Click on “Proceedings Author.”

# Choose the Appropriate Paper from the Menu



4. Choose the appropriate paper from the menu by clicking on the title.

5. On next screen, you can find the menu to upload your proceedings file (word document) by clicking “Upload new version”.

6. Follow all remaining author instructions, including the signing of the copyright release form.

